

Schedule of Fees and Charges for

# Corporate clients

Trade Finance



**Citadele**

# Bank Guarantee

## 1. Bank Guarantee<sup>1</sup>

Service	Fee
1.1. Issuance	0.5 % from amount (min. 100 EUR)
1.2. Amendment	45 EUR
1.3. Draft preparation (applicable if guarantee is not issued)	50 EUR
1.4. Extra fee for urgent issuance / amendment within 1 working day	80 EUR
1.5. Handling of the claim	0.1% of the amount (min 150 EUR)
1.6. Authenticity check of a guarantee issued by the other bank	40 EUR
1.7. Advice of a guarantee / amendment issued by the other bank	40 EUR
1.8. Handling of the claim under guarantee issued by the other bank	On agreed basis (min 55 EUR)
1.9. Guarantee issuance at the request of the other bank	250 EUR and commission for the bank's commitment
1.10. Advising of guarantee / amendment for the client of the other bank	100 EUR
1.11. Inquiry at the client's request	25 EUR
1.12. Costs of courier services / mail	60 EUR

## 2. Import Letter of Credit

2.1. Issuance	100 EUR
2.2. Amendment	40 EUR
2.3. Draft preparation (applicable if LC is not issued)	50 EUR
2.4. Handling and payment of documents (for each set)	0.2% from amount (min. 100 EUR)
2.5. Deferred payment administration	30 EUR
2.6. Discrepancy fee (for account of the beneficiary)	120 EUR
2.7. Cancellation or non-utilization of import letter of credit	30 EUR
2.8. Release of goods (for the account of principal)	30 EUR
2.9. Inquiry at the client's request	25 EUR

## 3. Export Letter of Credit

3.1. Advice of received LC	45 EUR
3.2. Advice of received LC amendment	30 EUR
3.3. Draft preparation (applicable if LC is not issued)	50 EUR
3.4. Handling of documents (for each set)	0.2% from amount (min. 100 EUR)
3.5. Deferred payment administration	30 EUR
3.6. Pre-check of documents (for each set)	50 EUR
3.7. Confirmation of LC	As agreed (min. 100 EUR)
3.8. Discounting of documents under LC	As agreed (min. 120 EUR)
3.9. Transfer of the LC	0.2 % from amount (min. 150 EUR)
3.10. Assignment of proceeds	0.1% from assigned amount (min. 100 EUR)
3.11. Advice of letter of proceeds	45 EUR
3.12. Advising of LC / amendment for the client of the other bank	100 EUR
3.13. Inquiry at the client's request	25 EUR
3.14. Costs of courier services / mail	60 EUR

## 4. Documentary collection

4.1. Advice of instructions	30 EUR
4.2. Amendment	25 EUR
4.3. Handling and/or payment of documents	0.15 % from amount (min. 40 EUR max 220 EUR)

4.4. Delivery / return of documents without payment	0,15% (min. 40 EUR, max. 220 EUR)
4.5. Documents handling fee (in case of non-payment or non-acceptance within 15 days after the bank's advice to a client about the received collection / in case of non-payment within 15 days after the payment date)	30 EUR per month or part of it
4.6. Custody of accepted bills of exchange until the payment	35 EUR
4.7. Release of goods (for the account of principal)	30 EUR
4.8. Inquiry at client's request	25 EUR
4.9. Costs of courier services / mail	60 EUR

<sup>1</sup> In certain cases, a higher fee may be applied for issuing a guarantee (surety) with a non-standard text or in another language, based on agreement.

## Factoring

5. Factoring	
Service	Fee <sup>2</sup>
5.1. Commission fee for preparing the Agreement/ Factoring limit increase/ maturity prolongation	Starting from 0.5% of the factoring limit, min. 400 EUR
5.2. Other amendments in the Agreement	From 85 EUR
5.3. Buyer credit insurance limit check	From 25 EUR
5.4. Inclusion of the Buyer's Limit or changes in the List of Buyers (for each Buyer)	40 EUR
5.5. Commission Fee for Invoice Processing	Starting from 0.2% of the Invoice amount, min. EUR 3
5.6. Preparation of standardized statement for balance confirmation	30 EUR
5.7. Preparation of a non-standard statement	50 EUR
5.8. Document copy production upon client's request from archive (for one document)	10 EUR
5.9. Return of funds for non-assigned invoices	10 EUR + fee for payment transfer according to the Bank's Price List

<sup>2</sup> Fees are indicated excluding VAT